Curriculum vitae

|  |  |
| --- | --- |
| **Position Applied:** |  |
| **Tel:** |  |
| **E-mail:**  **Postal address:** |  |

|  |  |  |
| --- | --- | --- |
| **1.** | **Surname** |  |
| **2.** | **Name** |  |
| **3.** | **Date of birth** |  |
| **4.** | **Nationality and ID No** |  |
| **5.** | **Civil status** |  |

**6.** **Education**

|  |  |
| --- | --- |
| *Institution [Date from MM/YY – Date to MM/YY]* | *Degree(s) or Diploma(s) obtained:* |
|  |  |

**7**. **Language skills** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

|  |  |  |  |
| --- | --- | --- | --- |
| *Language* | *Reading* | *Speaking* | *Writing* |
|  |  |  |  |

**8.** **Membership of professional bodies**

**9.** **Other skills** *(e.g. computer literacy, etc.)*

**10.** **Present position**

**11.** **Key qualifications** (*related to the position applied)*

**12. Professional experience**

| *From – to*  *(MM/YY)* | *Location* | *Company / Institution* | *Position* | *Description* |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |

**13. Other relevant information** (e.g., Publications)

I, the undersigned, confirm that the information provided above correctly describes my qualifications, experience and other information about myself.

**Signature**   **Date**